

Dear Client,

With all the stress and anxiety happening in our lives right now we want to be able to continue to serve you during this time. We are offering on-line counseling for all clients that do not wish to come into the office, are sick or may have been exposed to the Coronavirus. There are no cancelation fees during this time. We are happy to cancel sessions or offer on-line counseling. If you are interested in on-line counseling, please contact your therapist. They will set up a time and send you the documents you need to move forward.

To those of you who would still like to come in for face-to-face counseling, we have some guidelines we ask you follow. First, and most importantly, if you are sick, been out of the country in the last two weeks, or have been exposed to the Coronavirus, please do not come into our office. We can treat you with online counseling. Also, please wash your hands often and use tissues to open the doors, which are provided. Please come at the exact time of your appointment, not early or late to keep our waiting room clear.

Here is what we are doing as a staff to keep Stenzel Clinical a safe environment to come to and receive counseling:

- · We will not shake your hands
- We will be the only people touching the counseling room doors
- · We will be washing our hands often.
- We are changing everyone's appointments to different times in the hour to keep the waiting room as empty as possible. Your therapist will communicate with you your new appointment time.
- We will clean all play-therapy toys after each appointment

Thank you for your understanding and patience during this time. If we work together, we can minimize risk of exposure and still be able to serve you.

Blessings,

Grant Stenzel, MS LCPC President



